



Automatic Payment Authorization Form

Centennial Utilities
200 Civic Heights Circle
Circle Pines, MN 55014
(763) 784-6751
utilities@ci.circle-pines.mn.us

Customer Information

Name: _____ Utility Account # (if known): _____

Service Address: _____ Phone: _____

Email: _____ Emailed statements Paper statements

Month to start direct payments: _____ (usually charged on the 25th of each month)

Option 1 – Credit Card

Visa Mastercard Discover

Credit Card Number: _____ Expiration: _____ / _____ CCV: _____

Name if different than above: _____

Card Billing Address if different than above: _____

Option 2 – Bank Account

Bank Name: _____

City: _____ State: _____ Zip: _____

Account Number: _____ Checking Savings

Routing/Transit Number: _____ Personal Business

Authorization Agreement

I authorize Centennial Utilities to initiate entries to my account named above on the 25th of each month. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford a reasonable opportunity to act on it. I will notify Centennial Utilities of any changes to my account.

Authorized Signature: _____ Date: _____

Please return completed authorization form to Centennial Utilities.

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Want to manage your bill yourself online?

Centennial Utilities has partnered with Xpress Bill Pay (www.xpressbillpay.com) for online payment of utility bills. Our online bill payment option saves you time and gives you more flexibility in how you pay your bill. You can make one-time payments or sign up for auto pay. You can also save paper by signing up for paperless billing. Every month we'll send you an email to let you know when your bill is ready.

When you sign up for online bill payment you get a unique password that you use to access your personal account. Then, just log in and view your bill, which will look like the paper statement you're familiar with.

Questions about paying your bill online? Call Xpress Bill Pay at 1-800-766-2350 or email support@xpressbillpay.com.

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2. Select "New to Xpress Bill Pay"
3. Fill out the brief form
4. Pay your bill or setup auto pay